



DIVISION 6 MEETING MINUTES

Meeting: General Meeting
Chaired by: **Lance Hartley**
Attendees: Michael Lane (Malua Bay and EVOS), Lance Hartley (Tathra), Jason Lewington (Tathra), Vern Dunning (Cooma), Rita Smith (South Durras), Peter van Bracht (Tarraganda), Carl Oakley (Tathra)
Apologies: John Parker, Peter Law, Margaret Fletcher, Trevor Fletcher, Ray Smith, Tralee Snape, Brian Miller (Director)
Location: Tathra Rural Fire Station
Date and time: **02/02/2019; 1100 hrs**
Minutes by: Michael Lane

1. Minutes

At 1100 hours, Chairperson, Lance Hartley, opened the meeting, welcoming members and thanking them for their attendance.

Motion: That the apologies as listed be accepted – **Moved:** Lane / **Seconded:** Lewington – Carried.

MOTION: Adoption of Minutes of last General Meeting 3 November 2018. Moved: Michael Lane. Seconded: Vern Dunning. Carried.

Table 1: Action items

Ref.	Item description	Owner	Due date	Status
1	Business Arising from the last meeting:			
1.1	<ul style="list-style-type: none">• <u>Re Meeting Item 1.2:</u> Michael has been in contact with John Parker several times and gave the meeting an update on John's medical situation. John is not yet ready to resume Executive duties with Division 6.			

Ref.	Item description	Owner	Due date	Status
1.2	<ul style="list-style-type: none"> • <u>Re Meeting Item 4.5:</u> Lance will bring this up at the State Council meeting on 16 February. Also, he will initiate the compilation of an A4 size RFSA Promotion Flyer that can be distributed to people who request to fill in a membership form for the Rural Fire Service. 	Lance Hartley	Next meeting	
1.3	<ul style="list-style-type: none"> • <u>Re Meeting Item 5.2.5:</u> The latest issue of the RFSA Newsletter gives reference to the video for driving the Cat 1 tankers with automatic transmission. This video is available on YouTube. 			
2	Correspondence:			
2.1	<ul style="list-style-type: none"> • None 			
3	General Business			
3.1	<p>Vern Dunning intends to resign as a Division 6 Delegate to State Council on 16 February, although he will continue to be the Cooma-Monaro Delegate for Division 6 meetings.</p> <p>In consequence to this, Jason Lewington has accepted the position of Delegate for Division 6 for the State Council meetings for the remainder of this year.</p>			
3.2	Durras Brigade is seeking a grant for a concrete slab for their new shed. Lance Hartley will investigate if this request would be eligible for an RFSA grant.			
4	Branch Reports			
4.1	<p>BEGA VALLEY BRANCH</p> <ol style="list-style-type: none"> 1. Brogo brigade submitted an application for an RFSA Grant to purchase a laptop computer. This was approved at the branch meeting 2. The Pambula brigade submitted an application for an RFSA grant for a washing machine to use in the shed. Approved at the meeting. 3. The Wyndham brigade submitted an Application for an RFSA grant to purchase a laptop computer, a desktop computer, a printer, and suitable software for \$4950. Approved at the branch meeting. 4. The executive intends to have guest speakers at branch meetings and hope to attract more attendees. 			

Ref.	Item description	Owner	Due date	Status
4.2	EUROBODALLA BRANCH 1. There has been no branch meeting since the last Division 6 meeting. 2. No RFSA grant application have been received	Michael Lane		
4.3	COOMA MONARO BRANCH 1. Quiet activity although there have been many lightning strikes causing fires that were quickly contained. 2. Cooma brigade will be submitting an RFSA grant application for an infrared thermal imaging device.	Vern Dunning		

Table 2: Documents referred to in the meeting

Document title	Author	Version	Date

Table 3: Next meeting

Date	Start time	Finish time	Location
15 June 2019	1100 hrs	Malua Bay Brigade Station Reservoir Road. Malua Bay.	15 June 2019
3 August 2019	1100 hours	Tathra Brigade Station Tathra	3 August 2019
26 October 2019	1100 hours	Cooma FCC or TBA	26 October 2019

Statement:

These Minutes are circulated as DRAFT ONLY and are subject to confirmation at the next Divisional meeting.